

Setting Up SnapperMail®

Setting Up a Mail Account

1. In SnapperMail, click the **Menu** button on your wireless device to activate the main menu.
2. Select **Accounts / Edit Accounts**.
3. Tap the **New** button.
4. If prompted, indicate whether you want to use a POP3 or IMAP4 server. (IMAP4 is available in SnapperMail Enterprise only.)
5. On the **Identity** tab, enter the following information:
 - In the **Your Name** box, enter your name. This is the name that will be displayed when you send an email message.
 - In the **Email Address** box, enter your entire email address (e.g., *myname@mydomain.com*).
 - In the **Reply To address (optional)** box, you can indicate an alternate email address that recipients should use when replying to your messages. This is optional.
6. Tap the **Server** tab.
7. In the Incoming Mail section, do one of the following:
 - If you are using a POP3 server, enter the following server name: *pop.emailsrvr.com*

Identity	Server	Rules
Incoming Mail:		
POP3 Server:	pop.emailsrvr.com	
Username:	myname@mydom...	
Password:	-Assigned-	

- Or, if you are using an IMAP4 server (SnapperMail Enterprise only), enter the following server name: *imap.emailsrvr.com*

Identity	Server	Rules
Incoming Mail:		
IMAP4 Server:	imap.emailsrvr.com	
Username:	myname@mydom...	
Password:	-Assigned-	

8. In the **Username** box, enter your entire email address (e.g., *myname@mydomain.com*).
9. In the **Password** box, enter your password.
10. In the Outgoing Mail section, enter the outgoing server in the **SMTP Server** box: *smtp.emailsrvr.com*

Outgoing Mail:		
SMTP Server:	smtp.emailsrvr.com	
Username:	myname@mydom...	
Password:	-Assigned-	
<input type="button" value="OK"/> <input type="button" value="Cancel"/> <input <="" td="" type="button" value="More..."/>		

11. In the **Username** box, enter your entire email address (e.g., *myname@mydomain.com*).
12. In the **Password** box, enter your password.
13. Tap the **OK** button.
14. Tap the **Done** button.

Assigning SSL Secure Server Settings (SnapperMail Premier and Enterprise only)

The SSL protocol allows you to send and receive secure email messages.

1. In SnapperMail, click the **Menu** button on your wireless device to activate the main menu.
2. Select **Accounts / Edit Accounts**.
3. Select your email account and tap the **Edit** button.
4. Tap the **Server** tab.
5. In the Incoming Mail section, replace the POP or IMAP server with the secure server name: *secure.emailsrvr.com*
6. In the Outgoing Mail section, replace the SMTP server with the secure server name: *secure.emailsrvr.com*
7. Tap the **More** button. The Server Settings window will appear.

POP3 or IMAP4 Settings

8. In the POP3 or IMAP4 Settings section, tap the arrow next to the **No SSL security** drop-down menu and select **Always secure (wrapped port)**.



9. The number in the **Use Port** box will automatically change to reflect the selected SSL setting.
 - If you are using a POP3 server, ensure that the port number has automatically changed to **995**.
 - If you are using an IMAP4 server, ensure that the port number has automatically changed to **993**.
10. Check the **Always trust server** box.

SMTP Settings

11. In the SMTP Settings section, tap the arrow next to the **No SSL security** drop-down menu and select **Always secure (wrapped port)**.
12. The number in the **Use Port** box will automatically change to reflect the selected SSL setting. Ensure that the port number has automatically changed to **465**.
13. Check the **Always trust server** box.
14. Tap the **OK** button twice.
15. Tap the **Done** button.