

(5) Class MF



**MiRealSource
Multiple Listing Service
MULTI-FAMILY DATA FORM**

MLS # _____

All fields marked with an asterisk () and **Bold Text** are required. (Lookup / LU) fields provide a list from which to select. (Range) fields allow Low-to-High values for searching.

BASIC INFO	*Status: _____ (LU)		*Sale/Rent: _____ (LU)										
	*Office Name: _____		*Office #: _____										
	*Office Phone: _____ (LU)		*Agent Name: _____ (LU)										
	*Property Type: _____ (LU)		*List Date: _____										
	*Expire Date: _____		*Agent ID: _____										
	*Listing Exception (Y/N): _____ (LU)		*County: _____ (LU)										
	*MLS Area: _____ (LU)		*Address: _____										
	*Address: _____		Address 2: _____										
	*Municipality: _____ (LU)		*Mail City: _____ (LU)										
	*State: _____ (LU)		*ZIP: _____ (LU)										
*List Price: _____		*Bedrooms: _____ (#2)											
*Square Feet: _____ (#4)		*Structure Style: _____ (LU)											
*Exterior Finish: _____ (LU)		*Basement (Y/N): _____ (LU)											
*Baths Full: _____ (#1)		*Lavs: _____ (#1)											
*Occupancy: _____ (25)		*Occupancy Rate/Day: _____ (Range)											
*Garage # of Car: _____ (Range)													
LOC / YR BLT	*Year Built: _____ (#2) (Range)		*Subdivision: _____ (50)										
	*Map Top/Alpha: _____ (5)		*Map Side/Numeric: _____ (5)										
	Flood Plain: _____ (LU)		Flood Insurance: _____ (LU)										
	Township: _____ (LU)		Section: _____ (10)										
	Cross Street 1: _____ (25)		Cross Street: _____ (25)										
	Directions: _____		_____ (150)										
	Showing Instructions: _____		_____ (100)										
	Frontage: _____ (10)		*Lot Size: _____ (25)										
	*Acreage: _____ (Range)		*School District: _____ (LU)										
	Elementary School: _____ (30)		Middle School: _____ (30)										
High School: _____ (30)													
LEGAL / TAX	*Property ID: _____ (30)		Lake Name: _____ (25)										
	Legal Description: _____		_____ (255)										
	Taxable Value \$: _____		Summer Tax \$: _____ (Range)										
	Winter Tax \$: _____ (Float Range)		Total Tax \$: _____ (Range)										
	Summer Tax Yr: _____ (#2)		Winter Tax Yr: _____ (#2)										
	Total Tax Yr: _____ (#2)		*Principal Residence Exemption (Y/N): _____ (LU)										
	Signed Disclosure (Y/N): _____ (LU)		Net Operating Income: _____ (Range)										
	Total Expenses: \$ _____		*Total Units: _____ (#2) (Range)										
	*Separate Water: _____ (LU)		*Separate Electric: _____ (LU)										
	*Separate Gas: _____ (LU)		*Separate Heat: _____ (LU)										
*Lease (Y/N): _____ (LU)		*Contract: _____ (LU)											
SEV: _____ (Range)		SEV Year: _____ (#2)											
*Certified County Inspection Completed for Well or Septic (Y/N): _____ (LU)		Certification Date: _____											
FINANCE	(Broker Info Only, Will not be Published)		*Mortgage Balance (Y/N): _____ (LU)										
	*Mortgage Balance \$: _____ (Range)		(Broker Info Only, Will not be Published)										
	*Credit Lines/2nd Liens (Y/N): _____ (LU)		*Credit Lines/2nd Liens \$: _____ (Range)										
	(Broker Info Only, Will not be Published)		*Judgments (Y/N): _____ (LU)										
	*Judgments \$: _____ (Range)		*Subject to Short Sale Approval (Y/N): _____ (LU)										
	*Assessments (Y/N): _____ (LU)		Assessments \$: _____ (Range)										
	LC Down Payment \$ _____ (Range)		LC Interest Rate % _____ (Range)										
	LC Terms Months: _____ (#2)		LC Includes Taxes/Ins (Y/N) _____ (LU)										
	LC Includes Monthly Payment: _____ (Range)		*Ownership: _____ (LU)										
	*Owner's Name: _____												
ROOMS	Unit #1		Unit #2		Unit #3		Unit #4		Unit #5		Unit #6		
	Tenant Occupied (Y/N) _____		Tenant Occupied (Y/N) _____		Tenant Occupied (Y/N) _____		Tenant Occupied (Y/N) _____		Tenant Occupied (Y/N) _____		Tenant Occupied (Y/N) _____		
	Rental Rate \$ _____		Rental Rate \$ _____		Rental Rate \$ _____		Rental Rate \$ _____		Rental Rate \$ _____		Rental Rate \$ _____		
	ROOMS	SIZES	LVL	SIZES	LVL	SIZES	LVL	SIZES	LVL	SIZES	LVL	SIZES	LVL
	LIVING ROOM	___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W	
	DINING ROOM	___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W	
	FAMILY ROOM	___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W	
	KITCHEN	___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W	
	BEDROOM 1	___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W	
	BEDROOM 2	___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W	
BEDROOM 3	___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W		___ L x ___ W		
REMARKS	*Public Remarks: _____												
	_____ (512)												
	Agent Remarks: _____												
	_____ (512)												
	_____ (512)												

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MiRealSource Multiple Listing Service MULTI-FAMILY DATA FORM

MLS #

Features: select all that apply.

C. APPLIANCES

- 1 Air Cleaner
2 Bar-Refrigerator
3 Central Vacuum
5 Dishwasher
6 Disposal
7 Dryer
8 Freezer
10 Humidifier
11 Intercom
15 Microwave
17 Other-See Remarks
20 Range/Oven
21 Refrigerator
22 Trash Compactor
23 Washer
25 Water Softener - Leased
26 Water Softener - Owned

D. BASEMENT TYPE

- 1 Block
2 Common
3 Egress/Daylight Windows
5 Finished
6 Full
7 MI Basement
8 Outside Entrance
10 Partially Finished
14 Walk Out

E. BATH DESCRIPTIONS

- 1 Basement Bath
2 Basement Bath Lav/Half
3 First Flr Bath Lav/Half
5 Master Bedroom Bath
7 MstrBedrm W/Lav/Half
8 Other-See Remarks
9 Second Flr Bath Lav/Half
11 Shared
13 Whirlpool/Hot Tub

F. COMMUNITY AMENITIES

- 2 Club House
7 Elevator
8 Exercise/Facility Room
9 Gate House
10 Grounds Maintenance
15 Laundry Facilities
16 Marina
17 Golf Course
21 Park
23 Playground
24 Pool/Hot Tub
29 Security
32 Sidewalks
35 Street Lights
36 Tennis Courts
39 Pets - Allowed
40 Pets - Not Allowed
41 Some Pet Restrictions
42 Private Entry

G. COMMUNITY FEE INCLUDES

- 3 Cable Included
4 Club House Included
6 Electric Included
8 Exterior Maintenance
9 Gas
10 Grounds Maintenance
11 Heating
12 Heating/Cooling
19 Community Pool
25 Snow Removal
26 Trash Removal
27 Water

I. COOLING SYSTEM

- 1 Ceiling Fan(s)
2 Central A/C
5 Exhaust Fan
7 Heat Pump(s)
12 Other
15 Wall/WndowAC
16 Whole House Fan
17 Window Unit(s)
18 Attic Fan

J. DINING / KITCHEN

- 1 Breakfast Nook/Room
3 Pantry
4 Dining "L"
5 Eat-In Kitchen
6 Formal Dining Room

M. EXTERIOR CONSTRUCTION

- 1 Aluminum
5 Brick
8 Cedar
17 Log
23 Other
35 Stone
37 Vinyl Siding
38 Vinyl Trim
39 Wood

N. EXTERIOR FEATURES

- 1 Above Ground Pool
4 Exterior Balcony
9 Deck
14 Fenced Yard
15 BBQ/Grill Built-In
16 Gazebo
17 Greenhouse
21 Inground Pool
22 Lawn Sprinkler
27 Patio
28 Porch
31 Satellite Dish
34 Sidewalks
37 Spa/Hot Tub
39 Storms/Screens
40 Street Lights
41 Swimming Pool
42 Tennis Court(s)
46 Chairlift
47 Wheelchair Access

O. FARM FEATURES

- 1 Brooder House
2 Dairy Barn
3 HORSE BARN
4 Hay Barn
5 Silo(s)

P. FIREPLACE FEATURES

- 2 Basement Fireplace
4 Dining Room Fireplace
6 Family Room Fireplace
9 Gas
14 Great Room Fireplace
15 Living Room Fireplace
17 Master Bedroom Fireplace
18 Natural Fireplace
21 Screen
23 Wood Stove

Q. FOUNDATION TYPE (R)

- 1 Basement
2 Crawl
5 Piers
6 Slab

R. GARAGE TYPE

- 1 Additional Garage(s)
4 Attached Garage
5 Basement Garage
6 Carport
7 Combination
8 Detached Garage
9 Electric in Garage
10 Garage Door Opener
12 Heated Garage
14 Off Street
19 Side Loading Garage
20 Workshop

T. FUEL TYPE

- 1 Coal
2 Electric
4 Geo-thermal
5 Natural Gas
7 Oil
8 Other
9 LP/Propane Gas
10 Solar
11 Wood

U. HEATING SYSTEM

- 1 Baseboard
2 Boiler
4 Electric Heat
6 Floor Furnace
7 Forced Air
8 Gravity

- 9 Heat Pump(s)
10 Hot Water
11 None
12 Other-See Remarks
13 Radiant
14 Radiator
18 Space Heater
19 Steam
22 Zoned Heating
23 Wall Heat

V. WATER HEATER

- 2 Electric
3 Gas
4 Geothermal
5 Tankless Hot Water
6 Oil
8 Propane Hot Water
10 Solar

W. INTERIOR FEATURES

- 1 9 Ft + Ceilings
4 Interior Balcony
5 Bay Window
9 Cable/Internet Available
14 Cathedral/Vaulted ceiling
15 Ceramic Floors
21 DSL Available
24 Elevator/Lift
27 Hardwood Floors
28 Spa/Jetted Tub
29 Indoor Pool
40 Security System
46 Sound System
47 Fire Sprinkler
49 Sump Pump
56 Walk-In Closet
58 Wet Bar/Bar
59 Window Treatment(s)

X. LEASE INFORMATION

- 1 \$1-4/SQ FT
2 \$5-9/SQ FT
3 \$10-14/SQ FT
4 \$15-20/SQ FT
5 Able to Divide
6 Electric Included
7 Gas Included
8 Heat Included
9 Lease Required
10 Less than 1 Year
11 Lease Term 1-2 Years
12 Lease Term 3-5 Years
13 Lease Term 6-10 Years
15 Long Term
16 Month-To-Month
18 No Pets Allowed
19 Option to Purchase
20 Renegotiable
22 Seasonal
23 Security Deposit
25 Water Included

Z. LOCATION

- 6 Corner Lot
7 Cul-De-Sac
8 Dead End
15 Main Street
18 On Golf Course
28 Rural
31 Subdivision
32 Walk to School

ZA. LOT DESCRIPTION

- 11 Cleared
17 Deep Lot-150+ Ft.
20 Easement
36 Golf Course
37 Graded
46 Large Lot-65+ Ft.
59 Platted
60 Ravine
64 Rolling/Hilly
65 Sea Wall
66 Sidewalks
67 Sloping
70 Splits Available
78 Treed
79 Unpaved
87 Wooded
88 Zero Lot Line

ZB. NEW CONSTRUCTION

- 1 Build Job Only
2 Completed
3 Incomplete
4 Model For Sale
5 Model Not For Sale
6 New/Never Occupied
7 Proposed
8 Will Build

ZC. FINANCING TERMS (R)

- 2 Assumption
3 Auction
6 Cash
9 Conventional
10 Conventional Blend
12 Exchange/Trade
13 FHA
16 Land Contract
18 Lease
30 Purchase Money MTG
32 Rent/Option to Buy
37 VA

ZD. ASSOC./LANDLORD PAYS

- 3 Electric
7 Gas
8 HOA
12 Lawn Maintenance
20 Snow Removal
21 Taxes
22 Trash Removal
25 Water/Sewer

ZE. PARKING

- 1 1 Space
2 2 Space
3 3 or More Spaces
17 Covered Parking
20 Garage

ZG. ROADS

- 1 Access
4 City/Country
9 Country
10 Curbed
15 Gravel
16 Helicopter Pad
23 Paved Street
24 Private Road
25 Proposed

ZI. SEWER SEPTIC (R)

- 2 Community
4 Other-See Remarks
5 Public Sanitary
6 Public At Street
8 Septic
11 Sidewalk Assessment
12 Storm

ZL. SOURCE OF SQ FT

- 1 Appraisal
2 Assessors Data
3 Estimated
4 Measured
10 Public Records

ZM. STYLES

- 4 Bungalow
5 Cape Cod
7 Colonial
8 Contemporary
15 End Unit
16 Farm House
18 Log Home
21 Manufactured/Modular
24 Raised Ranch
25 Ranch
27 Split Level
30 Tudor
32 Victorian

**(5) Class
MF**

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MLS # _____

ZO. SUB ROOM DESCRIPTIONS

- 2 Breezeway
- 3 Den/Study/Library
- 4 Entry
- 5 Exercise Room
- 6 Family Room
- 7 First Floor Bedroom
- 8 First Floor Laundry
- 9 First Floor Mstr Bedroom
- 11 Great Room
- 12 Home Theater
- 13 In-Law/au Pair/Suite
- 14 Living Room
- 15 Loft
- 16 Lower Level Laundry
- 17 Maids Room/Quarters
- 18 Master w/Bath
- 21 Recreation Room
- 22 Second Floor Laundry

- 23 Sun/Florida Room
- 24 Unfinished Room
- 25 Utility/Laundry Room
- 26 Workshop

ZP. SUB STRUCTURE TYPE

- 2 Barn
- 3 Corral(s)
- 6 Kennel
- 10 Pole Barn
- 11 Shed
- 13 Cabana
- 14 Gazebo
- 15 Greenhouse

ZR. TYPE

- 1 1 to 4 Units
- 6 Apartment
- 7 Attached
- 9 Co-Operative

- 14 Duplex
- 16 Fixer-Upper
- 17 Hi-Rise
- 18 Historic
- 23 Investment

ZT. WATER (R)

- 1 Community
- 2 Community Well
- 5 Other-See Remarks
- 6 Private Well
- 7 Public Water
- 8 Public Water at Street

ZU. WATER FEATURES

- 1 All Sports Lake
- 4 Boat Facility
- 6 Canal Frontage
- 9 Creek/Stream/Brook
- 10 Dock/Pier Facility

- 11 Island
- 12 Lake Frontage
- 13 Lake/River Privileges
- 17 Pond
- 19 River Frontage
- 20 Sea Wall
- 21 Swim Association
- 23 Water View
- 24 Waterfront

ZV. ZONING

- 3 Agricultural
- 5 Commercial
- 8 Industrial
- 11 Mixed Use
- 12 Multi-Family
- 13 Non-Conforming
- 19 Professional Office
- 21 Residential

COMP / TRS	Secure Showing Instructions: (Confidential field for ENTRY purposes to be viewed in Showing Assist ONLY)			
	*SA Compensation (Y/N): _____ (LU)	Amount: _____ (Range)	Type: _____ (LU)	
	*BA Compensation (Y/N): _____ (LU)	Amount: _____ (Range)	Type: _____ (LU)	
	*NA Compensation (Y/N): _____ (LU)	Amount: _____ (Range)	Type: _____ (LU)	
	*Photograph Method: _____ (LU)			
	*Any Additional Required Fees, Forms or Addendums (Y/N): _____ (LU)			
	Document Type 1: _____ (50)	Amount 1: \$ _____ (#4) (Range)		
	Document Type 2: _____ (50)	Amount 2: \$ _____ (#4) (Range)		
	Virtual Tour 1: _____			
	Virtual Tour 2: _____			

LISTING BKR SERVICES	Listing Broker Agrees to Provide the Following Listing Services: (NOTE: Any service expiration date below shall NOT exceed the listing expiration date)			
	FOR SALE SIGNS:			
	*Listing Broker Sign (Y/N): ___ (LU)	*Other Sign on Property (Y/N): ___ (LU)	Other Type of Sign: _____ (25)	
	*MLS Only Listing (Y/N): _____ (LU)	MLS Only Expiration Date: _____		
	*ALL OTHER SERVICES BELOW (Y/N): _____ (LU)	All Other Services Expiration Date: _____		
	*Recommend / Adjust Pricing (Y/N): _____ (LU)	*Advertising / Marketing (Y/N): _____ (LU)		
	Handle Incoming Inquiries (Y/N): _____ (LU)			
		Contact Name	Title	Phone # Expiration Date
	Schedule Showing Appointments (Y/N): _____ (LU)			
		Contact Name	Title	Phone # Expiration Date

SIGNATURES	Seller acknowledges and agrees to the services as provided above.			
	LISTING OFFICE	TELEPHONE NO.	X OWNER/SELLER SIGNATURE	DATE
	_____	_____	_____	_____
	X AGENTS SIGNATURE	DATE	X OWNER/SELLER SIGNATURE	DATE

I hereby certify that I have in my possession a listing agreement for the property described which is in compliance with Michigan law and MiRealSource Rules and Regulations. **Broker's Signature:** _____