

**(1) Class  
RE**



**MiRealSource  
Michigan Multiple Listing Service  
RESIDENTIAL / CONDO DATA FORM**

**MLS #** \_\_\_\_\_

\*All fields marked with an asterisk (\*) and **Bold Text** are required. (Lookup / LU) fields provide a list from which to select. (Range) fields allow Low-to-High values for searching.

<b>BASIC INFO</b>	*Status: _____ (LU)		*Sale/Rent: _____ (LU)	
	*Office Name: _____		*Office #: _____	
	*Office Phone: _____ (LU)		*Agent Name: _____ (LU)	
	*Property Type: _____ (LU)		*List Date: _____	
	*Listing Exception (Y/N): _____ (LU)		*Expire Date: _____	
	*Address: _____		*MLS Area: _____ (LU)	
	St. _____ St. Dir. _____		*County: _____ (LU)	
	*Municipality: _____ (LU)		*Street Name _____	
	*Mail City: _____ (LU)		Address 2: _____	
	*State: _____ (LU)		*ZIP: _____ (LU)	
<b>LOC / YR BLT</b>	*List Price: _____		*Bedrooms: _____ (#2)	
	*Structure Style: _____ (LU)		*Square Feet: _____ (#4)	
	*Exterior Finish: _____ (LU)		*Baths Full: _____ (#1)	
	*Lavs: _____ (#1)		*Basement Y/N: _____ (LU)	
	*Association Fee (Y/N): _____ (LU)		*Occupancy: _____ (25)	
	Fee Amount: _____ (Range)		Fee Schedule: _____ (LU)	
	*Occupancy Rate/Day: _____ (Range)		*Garage # of Car: _____	
	*Year Built: _____ (#2) (Range)		*Subdivision: _____ (50)	
	*Map Top/Alpha: _____ (5)		*Map Side/Numeric: _____ (5)	
	Flood Insurance: _____ (LU)		Flood Plain: _____ (LU)	
<b>LEGAL / TAX</b>	Township: _____ (LU)		Section: _____ (10)	
	Cross Street 1: _____ (25)		Cross Street: _____ (25)	
	Directions: _____ (150)			
	Showing Instructions: _____ (100)			
	Frontage: _____ (10)		*Lot Size: _____ (25)	
	*School District: _____ (LU)		Elementary School: _____ (30)	
	Middle School: _____ (30)		High School: _____ (30)	
	*Property ID: _____ (30)		Lake Name: _____ (25)	
	Legal Description: _____ (255)			
	Taxable Value: \$ _____		Summer Tax \$: _____ (Range)	
Total Tax \$: _____ (Range)		Winter Tax \$: _____ (Range)		
Summer Tax Yr: _____ (#2)		Total Tax Yr: _____ (#2)		
*Principal Residence Exemption (Y/N): _____ (LU)		*Signed Disclosure (Y/N): _____ (LU)		
*Lease (Y/N): _____ (LU)		*Manufactured (Y/N): _____ (LU)		
*Contract: _____ (LU)		SEV: _____ (Range)		
SEV Year: _____ (#2)		*Certified County Inspection Completed for Well or Septic (Y/N): _____ (LU)		
Certification Date: _____				
<b>FINANCE</b>	*Mortgage Balance (Y/N): _____ (LU)		*Mortgage Balance \$: _____ (Range)	
	*Credit Lines/2nd Liens (Y/N): _____ (LU)		*Credit Lines/2nd Liens \$: _____ (Range)	
	*Judgments (Y/N): _____ (LU)		*Judgments \$: _____ (Range)	
	*Subject to Short Sale Approval (Y/N): _____ (LU)		*Assessments (Y/N): _____ (LU)	
	*Assessments \$: _____ (Range)		LC Down Payment \$ _____ (Range)	
	LC Interest Rate % _____ (Range)		LC Terms Months: _____ (#2)	
	LC Includes Taxes/Ins (Y/N) _____ (LU)		LC Includes Monthly Payment: _____ (Range)	
	*Ownership: _____ (LU)			
	Owner's Name: _____			
	<b>ROOMS</b>	Total Rooms: _____ (#1) (Range)		
<b>Rooms</b>		<b>Sizes</b>	<b>Level</b>	<b>Rooms</b>
		Length Width		
Living Room				Bedroom 1
Dining Room				Bedroom 2
Kitchen				Bedroom 3
Breakfast Nook				Bedroom 4
Family Room				Bedroom 5
Great Room				Bedroom 6
				Library Den
			Laundry Room	
			Sun/FLA Room	
			Sitting Room	
			Other Room 1	
			Other Room 2	
<b>REMARKS</b>	*Public Remarks: _____ (512)			
	Agent Remarks: _____ (512)			
	_____ (512)			
	_____ (512)			
	_____ (512)			
	_____ (512)			
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	_____ (512)			
	_____ (512)			
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Features: select all that apply.

**C. APPLIANCES**

- 1 Air Cleaner
- 2 Bar-Refrigerator
- 3 Central Vacuum
- 5 Dishwasher
- 6 Disposal
- 7 Dryer
- 8 Freezer
- 10 Humidifier
- 11 Intercom
- 15 Microwave
- 17 Other-See Remarks
- 20 Range/Oven
- 21 Refrigerator
- 22 Trash Compactor
- 23 Washer
- 25 Water Softener - Leased
- 26 Water Softener - Owned

**D. BASEMENT TYPE**

- 1 Block
- 2 Common
- 3 Egress/Daylight Windows
- 5 Finished
- 6 Full
- 7 MI Basement
- 8 Outside Entrance
- 10 Partially Finished
- 14 Walk Out

**E. BATH DESCRIPTIONS**

- 1 Basement Bath
- 2 Basement Bath Lav/Half
- 3 First Floor Bath Lav/Half
- 5 Master Bedroom Bath
- 7 Master Bedroom W/Lav/Half
- 8 Other-See Remarks
- 9 Second Floor Bath Lav/Half
- 11 Shared
- 13 Whirlpool/Hot Tub

**F. COMMUNITY AMENITIES**

- 2 Club House
- 7 Elevator
- 8 Exercise/Facility Room
- 9 Gate House
- 10 Grounds Maintenance
- 15 Laundry Facilities
- 16 Marina
- 17 Golf Course
- 21 Park
- 23 Playground
- 24 Pool/Hot Tub
- 29 Security
- 32 Sidewalks
- 35 Street Lights
- 36 Tennis Courts
- 39 Pets-Allowed
- 40 Pets-Not Allowed
- 41 Some Pet Restrictions
- 42 Private Entry

**G. COMMUNITY FEE INCLUDES**

- 3 Cable Included
- 4 Club House Included
- 6 Electric Included
- 8 Exterior Maintenance
- 9 Gas
- 10 Grounds Maintenance
- 11 Heating
- 12 Heating/Cooling
- 19 Community Pool
- 25 Snow Removal
- 26 Trash Removal
- 27 Water

**I. COOLING SYSTEM**

- 1 Ceiling Fan(s)
- 2 Central A/C
- 5 Exhaust Fan
- 7 Heat Pump(s)
- 12 Other
- 15 Wall/Window A/C
- 16 Whole House Fan
- 17 Window Unit(s)
- 18 Attic Fan

**J. DINING / KITCHEN**

- 1 Breakfast Nook/Room
- 3 Pantry
- 4 Dining "L"
- 5 Eat-In Kitchen
- 6 Formal Dining Room

**M. EXTERIOR CONSTRUCTION**

- 1 Aluminum
- 5 Brick
- 8 Cedar

- 17 Log
- 23 Other
- 35 Stone
- 37 Vinyl Siding
- 38 Vinyl Trim
- 39 Wood

**N. EXTERIOR FEATURES**

- 1 Above Ground Pool
- 4 Exterior Balcony
- 9 Deck
- 14 Fenced Yard
- 15 Gas Grill/Built-In
- 21 Inground Pool
- 22 Lawn Sprinkler
- 27 Patio
- 28 Porch
- 31 Satellite Dish
- 34 Sidewalks
- 37 Spa/Hot Tub
- 39 Storms/Screens
- 40 Street Lights
- 41 Swimming Pool
- 42 Tennis Court(s)
- 46 Chair Lift
- 47 Wheelchair Access

**O. FARM FEATURES**

- 1 Brooder House
- 2 Dairy Barn
- 3 Horse Barn
- 4 Hay Barn
- 5 Silo(s)

**P. FIREPLACE FEATURES**

- 2 Basement Fireplace
- 4 Dining Room Fireplace
- 6 Family Room Fireplace
- 9 Gas
- 14 Great Room Fireplace
- 15 Living Room Fireplace
- 17 Master Bedroom Fireplace
- 18 Natural Fireplace
- 21 Screen
- 23 Wood Stove

**Q. FOUNDATION TYPE (R)**

- 1 Basement
- 2 Crawl
- 5 Piers
- 6 Slab

**R. GARAGE TYPE**

- 1 Additional Garage(s)
- 4 Attached Garage
- 5 Basement Garage
- 6 Carport
- 7 Combination
- 8 Detached Garage
- 9 Electric in Garage
- 10 Garage Door Opener
- 12 Heated Garage
- 14 Off Street
- 19 Side Loading Garage
- 20 Workshop

**T. FUEL TYPE**

- 1 Coal
- 2 Electric
- 4 Geo-thermal
- 5 Natural Gas
- 7 Oil
- 8 Other
- 9 LP/Propane Gas
- 10 Solar
- 11 Wood

**U. HEATING SYSTEM**

- 1 Baseboard
- 2 Boiler
- 4 Electric Heat
- 6 Floor Furnace
- 7 Forced Air
- 8 Gravity
- 9 Heat Pump(s)
- 10 Hot Water
- 11 None
- 12 Other-See Remarks
- 13 Radiant
- 14 Radiator
- 18 Space Heater
- 19 Steam
- 22 Zoned Heating
- 23 Wall Heat

**V. HOT WATER**

- 2 Electric
- 3 Gas
- 4 Geothermal

- 5 Tankless Hot Water
- 6 Oil
- 8 Propane Hot Water
- 10 Solar

**W. INTERIOR FEATURES**

- 1 9 ft+ Ceiling
- 4 Interior Balcony
- 5 Bay Window
- 9 Cable/Internet Avail.
- 14 Cathedral/Vaulted ceiling
- 15 Ceramic Floors
- 21 DSL Available
- 24 Elevator/Lift
- 27 Hardwood Floors
- 28 Spa/Jetted Tub
- 29 Indoor Pool
- 40 Security System
- 46 Sound System
- 47 Fire Sprinkler
- 49 Sump Pump
- 56 Walk-In Closet
- 58 Wet Bar/Bar
- 59 Window Treatment(s)

**X. LEASE INFORMATION**

- 1 \$1-4/SQ FT
- 2 \$5-9/SQ FT
- 3 \$10-14/SQ FT
- 4 \$15-20/SQ FT
- 5 Able to Divide
- 6 Electric Included
- 7 Gas Included
- 8 Heat Included
- 9 Lease Required
- 10 Less than 1 Year
- 11 Lease Term 1-2 Years
- 12 Lease Term 3-5 Years
- 13 Lease Term 6-10 Years
- 15 Long Term
- 16 Month-To-Month
- 18 No Pets Allowed
- 19 Option to Purchase
- 20 Renegotiable
- 22 Seasonal
- 23 Security Deposit
- 25 Water Included

**Z. LOCATION**

- 6 Corner Lot
- 7 Cul-De-Sac
- 8 Dead End
- 15 Main Street
- 18 On Golf Course
- 28 Rural
- 31 Subdivision
- 32 Walk to School

**ZA. LOT DESCRIPTION**

- 11 Cleared
- 17 Deep Lot-150+ Ft.
- 20 Easement
- 36 Golf Course
- 37 Graded
- 46 Large Lot-65+ Ft.
- 59 Platted
- 60 Ravine
- 64 Rolling/Hilly
- 65 Sea Wall
- 66 Sidewalks
- 67 Sloping
- 70 Splits Available
- 78 Treed
- 79 Unpaved
- 87 Wooded
- 88 Zero Lot Line

**ZB. NEW CONSTRUCTION**

- 1 Build Job Only
- 2 Completed
- 3 Incomplete
- 4 Model For Sale
- 5 Model Not For Sale
- 6 New/Never Occupied
- 7 Proposed
- 8 Will Build

**ZC. FINANCIAL TERMS (R)**

- 2 Assumption
- 3 Auction
- 6 Cash
- 9 Conventional
- 10 Conventional Blend
- 12 Exchange/Trade
- 13 FHA
- 16 Land Contract
- 18 Lease
- 30 Purchase Money MTG

**ZC. FINANCIAL TERMS (R)  
(CONTINUED)**

- 32 Rent/Option to Buy
- 37 VA

**ZD. ASSOC./LANDLORD PAYS**

- 3 Electric
- 7 Gas
- 8 HOA
- 12 Lawn Maintenance
- 20 Snow Removal
- 21 Taxes
- 22 Trash Removal
- 25 Water/Sewer

**ZE. PARKING**

- 1 1 Space
- 2 2 Space
- 3 3 or More Spaces
- 17 Covered Parking
- 20 Garage

**ZG. ROADS**

- 1 Access
- 4 City/County
- 9 Country
- 10 Curbed
- 15 Gravel
- 16 Helicopter Pad
- 23 Paved Street
- 24 Private Road
- 25 Proposed

**ZI. SEWER SEPTIC (R)**

- 2 Community
- 4 Other-See Remarks
- 5 Public Sanitary
- 6 Public At Street
- 8 Septic
- 11 Sidewalk Assessment
- 12 Storm

**ZL. SOURCE OF SQ FT**

- 1 Appraisal
- 2 Assessors Data
- 3 Estimated
- 4 Measured
- 10 Public Records

**ZM. STYLES**

- 4 Bungalow
- 5 Cape Cod
- 7 Colonial
- 8 Contemporary
- 15 End Unit
- 16 Farm House
- 18 Log Home
- 21 Manufactured/Modular
- 24 Raised Ranch
- 25 Ranch
- 27 Split Level
- 30 Tudor
- 32 Victorian

**ZO. SUB ROOM DESCRIPTION**

- 2 Breezeway
- 3 Den/Study/Lib
- 4 Entry
- 5 Exercise Room
- 6 Family Room
- 7 First Floor Bedroom
- 8 First Floor Laundry
- 9 First Floor Master Bedroom
- 11 Great Room
- 12 Home Theater
- 13 In-Law/au Pair/Ste
- 14 Living Room
- 15 Loft
- 16 Lower Level Laundry
- 17 Maids Room/Quarter
- 18 Master w/Bath
- 21 Recreation Room
- 22 Second Floor Laundry
- 23 Sun/Florida Room
- 24 Unfinished Room
- 25 Utility/Laundry Room
- 26 Workshop

**ZP. SUB STRUCTURE TYPES**

- 2 Barn
- 3 Corral(s)
- 6 Kennel
- 10 Pole Barn
- 11 Shed
- 13 Cabana
- 14 Gazebo
- 15 Greenhouse

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ZR. TYPE (R)	ZT. WATER	ZU. WATER FEATURES	ZV. ZONING
<input type="checkbox"/> 1 1 to 4 Units <input type="checkbox"/> 6 Apartment <input type="checkbox"/> 7 Attached <input type="checkbox"/> 9 Co-Operative <input type="checkbox"/> 14 Duplex <input type="checkbox"/> 16 Fixer-Upper <input type="checkbox"/> 17 Hi-Rise <input type="checkbox"/> 18 Historic <input type="checkbox"/> 23 Investment	<input type="checkbox"/> 1 Community <input type="checkbox"/> 2 Community Well <input type="checkbox"/> 5 Other-See Remarks <input type="checkbox"/> 6 Private Well <input type="checkbox"/> 7 Public Water <input type="checkbox"/> 8 Public Water At Street	<input type="checkbox"/> 1 All Sports Lake <input type="checkbox"/> 4 Boat Facility <input type="checkbox"/> 6 Canal Frontage <input type="checkbox"/> 9 Creek/Stream/Brook <input type="checkbox"/> 10 Dock/Pier Facility <input type="checkbox"/> 11 Island <input type="checkbox"/> 12 Lake Frontage <input type="checkbox"/> 13 Lake/River Privileges <input type="checkbox"/> 17 Pond <input type="checkbox"/> 19 River Frontage <input type="checkbox"/> 20 Sea Wall <input type="checkbox"/> 21 Swim Association <input type="checkbox"/> 23 Water View <input type="checkbox"/> 24 Waterfront	<input type="checkbox"/> 3 Agricultural <input type="checkbox"/> 5 Commercial <input type="checkbox"/> 8 Industrial <input type="checkbox"/> 11 Mixed Use <input type="checkbox"/> 12 Multi-Family <input type="checkbox"/> 13 Non-Conforming <input type="checkbox"/> 19 Professional Office <input type="checkbox"/> 21 Residential

<b>COMP / TRS</b>	<b>Secure Showing Instructions: (Confidential field for ENTRY purposes to be viewed in Showing Assist ONLY)</b>			
	*SA Compensation (Y/N): _____ (LU)	Amount: _____ (Range)	Type: _____ (LU)	
	*BA Compensation (Y/N): _____ (LU)	Amount: _____ (Range)	Type: _____ (LU)	
	*NA Compensation (Y/N): _____ (LU)	Amount: _____ (Range)	Type: _____ (LU)	
	*Any Additional Required Fees, Forms or Addendums (Y/N): _____ (LU)			
	Document Type 1: _____ (50)	Amount 1: \$ _____ (#4)	(Range)	
	Document Type 2: _____ (50)	Amount 2: \$ _____ (#4)	(Range)	
	Virtual Tour 1: _____			
Virtual Tour 2: _____				
Virtual Tour 3: _____				
Virtual Tour 4: _____				
Virtual Tour 5: _____				

<b>LISTING BKR SERVICES</b>	Listing Broker Agrees to Provide the Following Listing Services: (NOTE: Any service expiration date below shall NOT exceed the listing expiration date)			
	FOR SALE SIGNS:			
	*Listing Broker Sign (Y/N): ___ (LU)	*Other Sign on Property (Y/N): ___ (LU)	Other Type of Sign: _____ (25)	
	*MLS Only Listing (Y/N): _____ (LU)	*MLS Only Expiration Date: _____		
	*ALL OTHER SERVICES BELOW (Y/N): _____ (LU)	All Other Services Expiration Date: _____		
	*Recommend / Adjust Pricing (Y/N): _____ (LU)	*Advertising / Marketing (Y/N): _____ (LU)		
	Handle Incoming Inquiries (Y/N): _____ (LU)			
		Contact Name	Title	Phone # Expiration Date
	Schedule Showing Appointments (Y/N): _____ (LU)			
		Contact Name	Title	Phone # Expiration Date
Schedule Offer Presentations (Y/N): _____ (LU)				
	Contact Name	Title	Phone # Expiration Date	
Provide Negotiations & Consultations (Y/N): ___ (LU)				
	Contact Name	Title	Phone # Expiration Date	
Manage Transaction/PA to Close (Y/N): _____ (LU)				
	Contact Name	Title	Phone # Expiration Date	

<b>SIGNATURES</b>	<b>Seller acknowledges and agrees to the services as provided above.</b>			
	LISTING OFFICE	TELEPHONE NO.	X OWNER/SELLER SIGNATURE	DATE
	X AGENTS SIGNATURE	DATE	X OWNER/SELLER SIGNATURE	DATE
	I hereby certify that I have in my possession a listing agreement for the property described which is in compliance with Michigan law and MiRealSource Rules and Regulations. <b>Broker's Signature:</b> _____			